



**Cambridge Assessment
English**



Practical Information

ALTE Summer Language Testing Courses



Date and venue

The ALTE Summer Language Testing Courses will be hosted by [Cambridge Assessment English](#) at the [Triangle building](#), Cambridge, UK, from Monday 10th to Friday 21st September 2018:

- **ALTE Introductory Course in Language Testing**, 10th – 14th September;
- **ALTE Course on Technology in Language Test Production and Validation**, 17th – 21st September;

Address of the venue

Cambridge Assessment
The Triangle Building
Shaftesbury Road
Cambridge
CB2 8EA

Main reception telephone number: 0044 (0) 1223 553 311



Triangle Reception

Transport to Triangle

By Car/ taxi:

The nearest parking facilities are:

- Cambridge Railway Station (0.7 miles)
- Cambridge Leisure Park (0.9 miles)

- Trumpington Park & Ride (3 miles)
- Babraham Road Park & Ride (3 miles)

Limited visitor parking is available at the Triangle building site and can be booked up to a month in advance. Parking must be booked and is organised through your meeting host.

The taxi drop off point is in front the main reception.

By Rail:

Cambridge Central Station (*0.7 miles from The Triangle*) is at 8-12 minutes walking distance from the Triangle building.

National Rail Enquiries: 03457 48 49 50 or visit www.nationalrail.co.uk

Directions from station: Turn left on leaving the Rail Station onto Station Place. Keeping left, pass under the bridge and onto the Guided Busway. Turn right into the Kaleidoscope development. Walk through to Fitzwilliam Road, turn left onto Shaftesbury Road.

By Coach / Bus:

Inter-city coach services arrive and depart from Parkside in the city centre, [here](#) Stagecoach Cambus. Nearest bus stop: Brooklands Avenue, 5 minutes walking distance. Nearest Guided Bus stop: Train Station, 8-12 minutes walking distance. Traveline Enquiries: 0871 200 22 33.

By Bicycle:

Bicycle access is via Shaftesbury Rd. Bicycle parking provided.

From London Heathrow airport

There is a direct coach service to Cambridge, with a journey time of about 2 hours. For information phone National Express 0871 7818181 or visit www.nationalexpress.com. To travel to Cambridge by rail from London Heathrow you will need to go into London first (there is usually a change at London Kings Cross).

From London Gatwick airport

There is a direct coach service to Cambridge, with a journey time of about 4 hours. For information phone National Express on 0871 7818181 or visit www.nationalexpress.com. To travel to Cambridge by rail from London Gatwick you will need to go into London first (by Thameslink train or Gatwick Express).

From London Stansted airport

There is a direct bus service to Cambridge, with a journey time of about 45 minutes. For information, phone National Express on 0871 7818181 or visit www.nationalexpress.com. There is also a direct hourly rail service to Cambridge with a journey time of about 35 minutes. For information phone 03457 484950 or visit www.nationalrail.co.uk

Accommodation

ALTE is not able to assist with hotel bookings but we suggest looking at the following link where you can find affordable accommodation in Cambridge:

<https://www.conferencecambridge.com/accommodation/>

We would also like to suggest the following list of hotels:

Hotel du Vin & Bistro ****

15-19 Trumpington Street

Cambridge

CB2 1QA, UK

URL: <https://www.hotelduvin.com/locations/cambridge/>

Email: info.cambridge@hotelduvin.com

Telephone: +44 (0) 1223 928991

Distance from centre of Cambridge: 0.6 miles

Distance from Cambridge train station: 0.9 miles

Distance from course venue: 1.0 mile

Royal Cambridge Hotel ***

Trumpington Street

Cambridge

CB2 1PY, UK

URL: <http://www.theroyalcambridgehotel.co.uk/>

For reservations: reservations.cambridge@sjhotels.co.uk

Telephone: +44 (0) 1223 351 631

Distance from centre of Cambridge: 0.7 miles

Distance from Cambridge train station: 0.8 miles

Distance from course venue: 1.0 mile

The Gonville Hotel ****

Gonville Place

Cambridge

CB1 1LY, UK

URL: <http://www.gonvillehotel.co.uk/>

Email: office@gonvillehotel.co.uk

Telephone: +44 (0) 1223 366611

Distance from centre of Cambridge: 0.5 miles

Distance from Cambridge train station: 0.7 miles

Distance from course venue: 1.0 mile

Tamburlaine Hotel ****

27-29 Station Road

Cambridge

CB1 2FB, UK

URL: <https://www.thetamburlaine.co.uk/>

Email: enquiries@thetamburlaine.co.uk

Distance from centre of Cambridge: 1.0 mile

Distance from Cambridge train station: 0.1 miles

Distance from course venue: 0.7 miles

The Lensfield Hotel ***

53 Lensfield Road

Cambridge

CB2 1EN, UK

URL: <http://www.lensfieldhotel.co.uk/>

Enquiries email: enquiries@lensfieldhotel.co.uk

Reservations email: reservations@lensfieldhotel.co.uk

Telephone: +44 (0) 1223 355017

Distance from centre of Cambridge: 0.6 miles

Distance from Cambridge train station: 0.7 miles

Distance from course venue: 1.0 mile

Regent Hotel***

41 Regent Street

Cambridge

CB2 1AB, UK

URL: <http://www.regenthotel.co.uk/>

Email: reservations@regenthotel.co.uk

Telephone: +44 (0) 1223 351470

Distance from centre of Cambridge: 0.3 miles

Distance from Cambridge train station: 0.7 miles

Distance from course venue: 1.1 miles

Regency house***

7 Regent Terrace

Cambridge

CB2 1AA, UK

URL: <http://www.regencyquesthouse.co.uk/>

Email: info@regencyquesthouse.co.uk

Telephone: +44 (0)1223329626

Distance from centre of Cambridge: 0.4 miles

Distance from Cambridge train station: 0.7 miles

Distance from course venue: 1.0 mile

Helen Hotel ***

167-169 Hills Road

Cambridge

CB2 8RJ, UK

URL: <http://www.helenhotel.co.uk/index.htm>

Email: enquiries@helenhotel.co.uk

Distance from centre of Cambridge: 1.4 miles

Distance from Cambridge train station: 0.6 miles

Distance from course venue: 0.7 miles

Centennial Hotel ***

63-71 Hills Road

Cambridge

CB2 1PG, UK

URL: <http://www.centennialhotel.co.uk/>
Email: reception@centennialhotel.co.uk
Distance from centre of Cambridge: 0.9 miles
Distance from Cambridge train station: 0.3 miles
Distance from course venue: 0.5 miles

Hotel ibis Cambridge Central ***

2 Station Square
Cambridge
CB1 2GA
URL: <http://www.ibis.com/gb/hotel-8548-ibis-cambridge-central-station/index.shtml>
Email: h8548@accor.com
Distance from centre of Cambridge: 1.1 miles
Distance from Cambridge train station: <0.1 miles
Distance from course venue: 0.6 miles

Travelodge Cambridge Central **

Cambridge Leisure Park
Clifton Way
Cambridge
CB1 7DY, UK
URL: <https://www.travelodge.co.uk/hotels/255/Cambridge-Central-hotel>
Distance from centre of Cambridge: 1.2 miles
Distance from Cambridge train station: 0.4 miles
Distance from course venue: 0.6 miles

Tourist information

<http://www.cambridgetouristinformation.co.uk/>

Lunch and refreshments

You will be issued with a pre-loaded hospitality card upon arrival at reception.

- The hospitality card will be pre-loaded with sufficient funds to enable you to purchase mid-morning and mid-afternoon coffee and biscuits (excluding confectionery and soft drinks) and lunch.
- Pre-loaded cards will be automatically wiped at the end of the day so any balance remaining on the card will disappear and a new daily allowance will be added ready for the next day.
- If you wish to purchase additional items (e.g. breakfasts, additional coffees, and confectionery), you will be able to pick up a visitor card from the loader situated in the café in exchange of a small deposit (£3), and pre-load it with cash (notes) or by debit/credit card. You will be able to keep this card until it is no longer required. To get a refund of your deposit and any remaining balance (to the nearest pound) simply put the card back to the loader and following the instructions.

How to make a cashless payment:

- Once you've chosen the items you'd like to buy, you simply need to present your card at the electronic point of sale (EPOS) i.e. till point. The till operator will total the sales and your card will be debited with the sale value via the contactless card reader. At the end of your stay, please return your card to reception.

Further information about dining in Cambridge can be found at:
<http://www.visitcambridge.org/food-and-drink>

Access Wi-Fi

There is a Wi-Fi network on the premises of the Triangle building that participants can access.

Special requirements:

If you require disabled access, please inform us at the time of registration or contact the ALTE Secretariat at least two weeks before the start date of your course.

ALTE Contact Details

ALTE Secretariat
1 Hills Road
Cambridge
CB1 2EU
UK
URL: <http://www.alte.org>

During office hours (Monday-Friday, 8.30am-5.00pm)

Email: secretariat@alte.org
Telephone: +44 (0) 1223 552828

If you are no longer able to attend the ALTE Summer Language Testing courses, please contact the Secretariat as soon as possible.

Payment and Cancellation policy: Payment is in full when registering. Payment can only be made online using a Visa, MasterCard or American Express. In case of cancellation up until one month before the start of the events, the full amount will be refunded minus a €50 administration fee. However, in the case of cancellation after this date, no refunds can be made.